

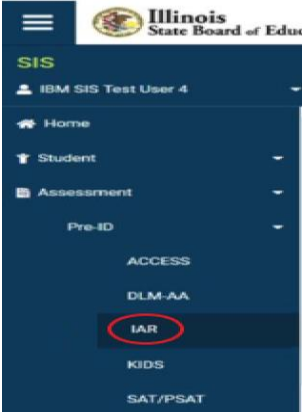
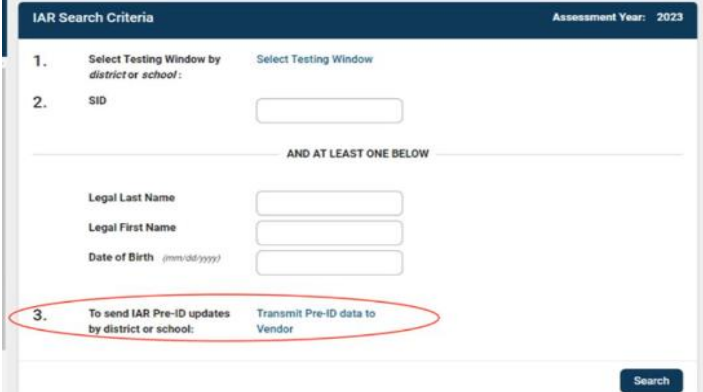
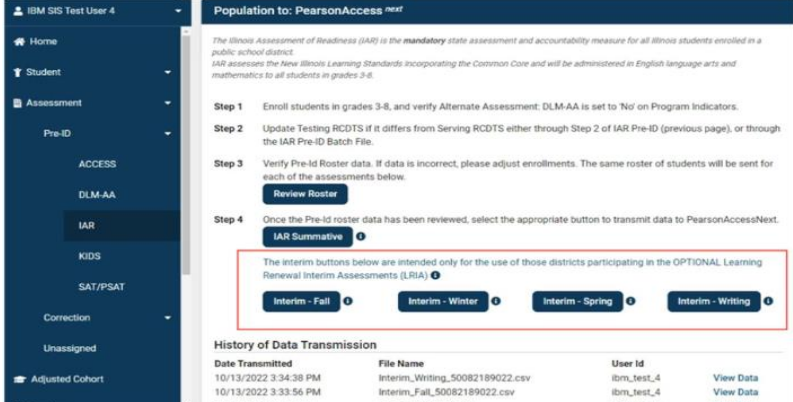



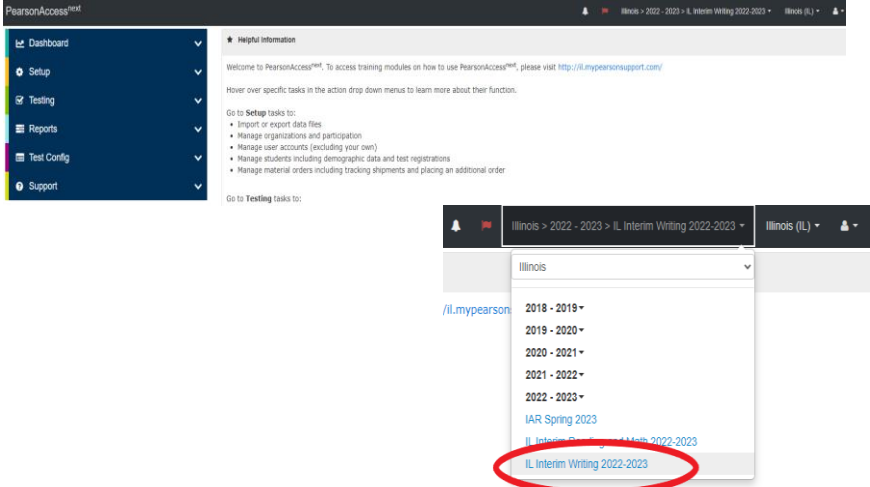
Learning Renewal Interim Writing Assessment

The Learning Renewal Interim Assessment Writing administration is an Interim assessment developed to specifically assess a student's writing knowledge. The Writing assessment is found in a separate administration within PearsonAccess^{next}.

Learning Renewal Interim Writing Assessment Key Dates:

Student Registration 1/4/2023
 Testing Window 1/23/2023 - 2/17/2023

Step	Screen Shot
<p>Process for PAN to pull from SIS: The users will log into SIS and navigate to Assessment > Pre-ID > IAR.</p>	
<p>Go to STEP 3 ... click on "Transmit Pre-ID data to vendor"</p>	
<p>There will be 4 additional buttons to transmit roster for Interim assessment.</p>	

Step	Screen Shot
<p>PearsonAccess^{next}</p> <ul style="list-style-type: none"> Test Administrator tasks are completed in the PearsonAccess^{next} live site. <p>http://il.pearsonaccessnext.com</p>	
<p>Writing Administration</p> <ul style="list-style-type: none"> Make sure you are in the correct PearsonAccess^{next} administration. <ul style="list-style-type: none"> IL Interim Writing 2022-2023 <p>Note: The Interim Reading and Math is a separate administration from the Interim Writing:</p> <div data-bbox="82 1115 496 1245" style="border: 1px solid #ccc; padding: 5px; margin-top: 10px;"> <p>2022 - 2023 ▾</p> <p>IAR Spring 2023</p> <p>IL Interim Reading and Math 2022-2023</p> <p>IL Interim Writing 2022-2023</p> </div>	

Student Registration for the Writing Administration

- Students will be registered for the Interim Writing assessment based on student data in SIS.
- Users will follow the **Process for PAN to pull from SIS** to register students in PAN for the Writing administration beginning 1/4/2023.
- Users can locate students in the Writing administration by going to Setup>Students. If students are not showing in the center of the screen, you may need to use the search drop-down and check the box for “Show all results”.

The screenshot shows the PearsonAccess interface for the 'Students' section. At the top, there are navigation tabs: Home, Dashboard, Setup, Testing, Reports, Test Config, Tools, and Support. The main content area is titled 'Students' and includes a search bar with a dropdown arrow. Below the search bar, it says 'Find Students Registered to E. Interim Writing 2021-2022'. A search filter is applied, showing '5 Results'. A red arrow points to a search dropdown menu that is open, showing a 'Show all results' checkbox which is checked. The search results list includes 'State Student Identifier' with values like 0971180208, 6302741573, 6534021160, 4303271922, and 2028549537.

Student Accommodations

- Starting on 1/4/2023 schools can begin updating student information in PAN.
- Schools will need to check student accommodations to ensure they are accurate for the Interim Writing administration.

Important: If a student begins a test with the incorrect accommodation that test will need to be marked complete and the student will **NOT** be able to retest the Writing Interim assessment.

- Accommodations can be checked/ updated manually using the Manage Student Tests task (as shown on the right) or via the Import/Export feature.

The screenshot shows the 'TEST DETAILS' page for a 'New Student Test'. The page is divided into several sections:

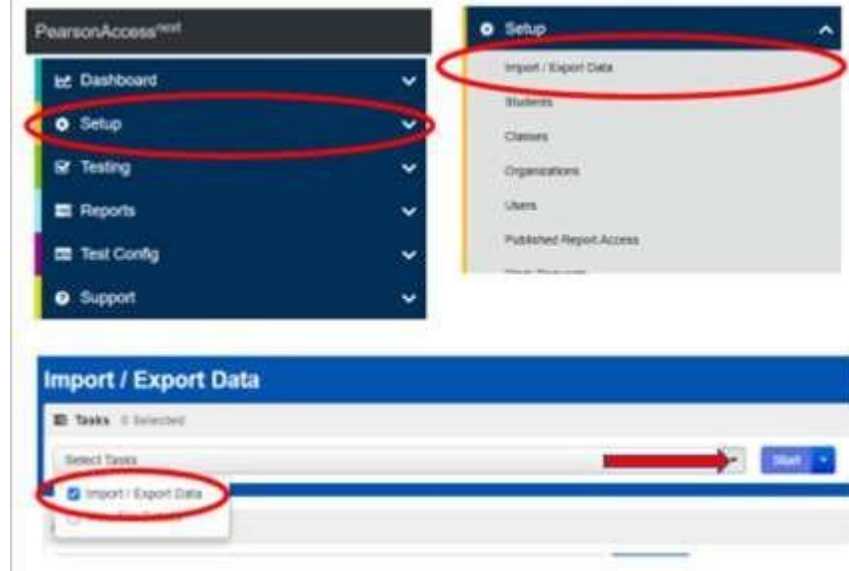
- Student:** SAMPLE1, WRITING (33704)
- Test:** Writing, Grade 4, Assessment 3
- Organization:** NJ SAMPLE SCHOOL (ZZZ100000000)
- Class Name:** Select
- Student Test URID:** [Empty field]
- Test Administrator:** [Empty field]
- Test Format:** Online
- Staff Member Identifier:** [Empty field]
- Administration Consideration:**
 - Frequent Breaks
 - Specialized Equipment or Furniture
 - Small Group Testing
 - Separate/Alternate Location
 - Specialized Area or Setting
 - Time of Day
- Accessibility Features Identified in Advance:**
 - Answer Masking
 - Student Reads Assessment Aloud to Self
- Presentation Accommodations:**
 - Alternate Representation - Paper Test
 - Braille Transcription
 - Human Signer for Test Directions
- Response Accommodations:**
 - Braille Response
- Accommodations for English Learners (EL):**
 - Administration Directions Read Aloud in Student's Native Language
 - Administration Directions Clarified in Student's Native Language
 - Word to Word Dictionary (English/Native Language)
- Timing and Scheduling Accommodations for English Learners and Students with Disabilities:**
 - Extended Time

 The 'Show all results' checkbox from the previous screenshot is visible in the top right corner of the page.

Student Accommodations

(continued)

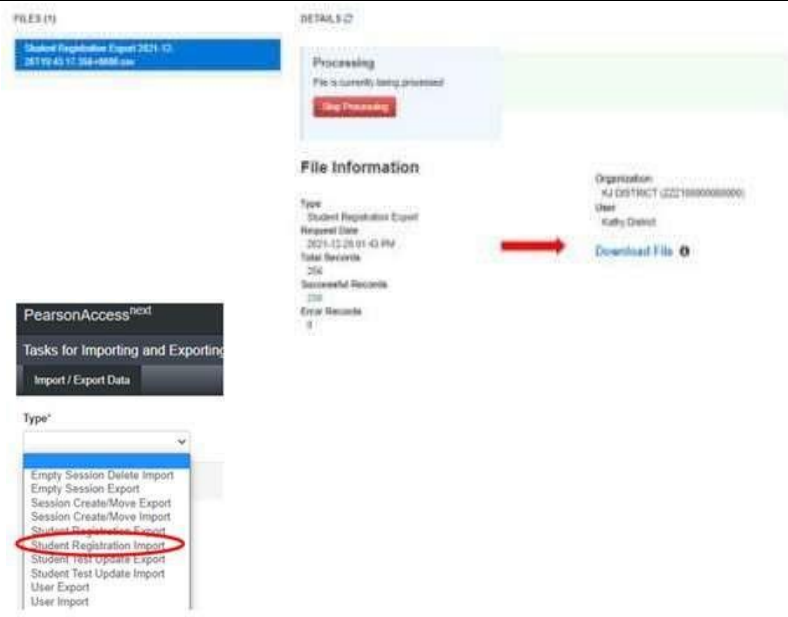
- Accommodations can be updated via a Student Registration Import.
- Users should first do a Student Registration Export and use that file to make any needed updates. Then, you may do a Student Registration Import.
- To export the file, In PearsonAccess^{next}, click the Setup drop-down then click on “Import/Export Data”
- On the Import/Export Data screen, use the Select Tasks drop-down and select “Import/Export Data” then select the blue start button.



- On the next screen, under the “Type” drop-down, select Student Registration Export.
- The default information can be left as shown, then select Process.

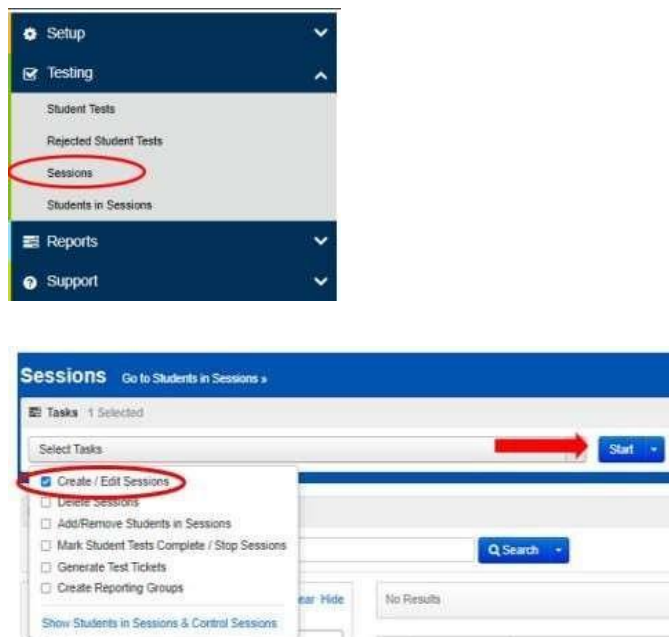
The image shows the 'Tasks for Importing and Exporting' form in PearsonAccessNext. The 'Type' dropdown is set to 'Student Registration Export'. The 'File Layout Type' is set to 'CSV'. The 'Test Status Filter' is set to '(a: assigned) | (s: testing)'. The 'Grade Level When Assessed' is set to 'Scores (Students) to Item Results'. The 'Subject' is set to '(a: Writing)'. There is a checkbox for 'Include tests with your Test Scope Code' which is currently unchecked. At the bottom, there are 'Process' and 'Reset' buttons.

- When the file is complete, choose Download File.
- This file can be used to both update any accommodations and create sessions and classes (see section on Create Sessions).
- Once information is updated in the file, save as a .csv (the organization fields may need formatted before saving) then use the same process but choose Student Registration Import; select your file and hit process.



Session Management

- For students to test the Writing assessment, they must be assigned a test and added to a testing session.
- Sessions can be created manually within PearsonAccess^{next} or via a Student Registration import.
- To create sessions manually, use the Testing drop-down and choose Sessions.
- On the Session screen, go to the Select Tasks drop-down and choose "Create/Edit Sessions" then select Start.



- Complete the required information and select create.
- Scheduled start date is required but does not have to match the actual testing start date.
- Students can be added on this screen while creating the session or added later under Select Tasks.

- To create sessions and add students via the Student Registration Import, start with the file export as described under student accommodations on page 3.
- Add Session and Class names to the file in columns AS and AT.
- Save the file as a csv and use the Student Registration Import.
- Sessions will appear under Testing>Sessions. You may need to use the Search drop-down to select “Show all results”

F	I	O	AS	AT	AU	AV	AW
State Student Identifier	Last or Surname	Grade Lev	Session Name	Class Name	Test Adm	Staff Mem	Test Code
6302741573	Sample 1	3	Grade 3 Writing				3Writing:
6934821160	Sample 2	4	Grade 4 Writing				4Writing:
6934821160	Sample 3	5	Grade 5 Writing				5Writing:
8971180288	Sample 4	6	Grade 6 Writing				6Writing:

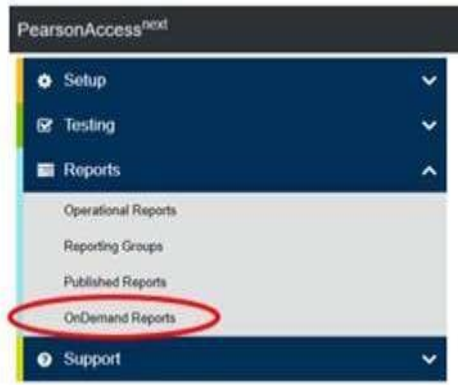
Session Management (continued)

- Additional information on session management can be found on the support site.

https://il.mypearsonsupport.com/resources/training-resources/Starting_Test_Sessions_Locking_Unlocking_Resuming.pdf

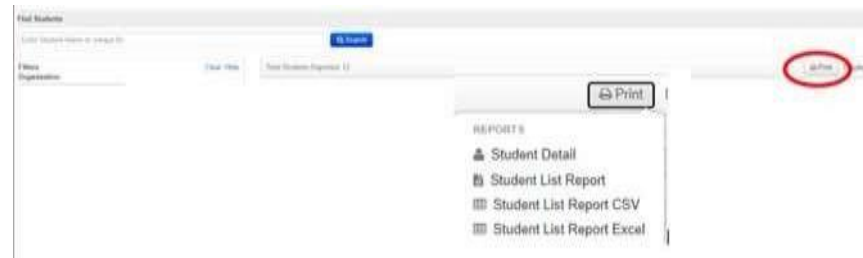
Reporting

- There are two Interim Writing reports.
 - 1) The Student Writing Assessment Report
 - 2) The Student Writing Response Report.
- **The Student Writing Assessment Report** is found under Reporting>OnDemand Reports. These reports will populate as scoring completes for the student record.
- OnDemand Reports can be accessed under Reports>OnDemand Reports.



- Writing scores will show in the center of the OnDemand screen.
- The Print drop-down on the right side of the screen can be used to print student list reports as a PDF, .csv or Excel file.

State Student Identifier	Last or Surname	First Name	Date of Birth	Overall Score	Test Name
000005281	Sample 1	Student 1	12-25-2004	4	Grade 8 Writing
000005318	Sample 2	Student 2	02-01-2005	6	Grade 8 Writing
000004366	Sample 3	Student 3	06-25-2002	3	Grade 5 Writing



- The Student Detail can be accessed on the OnDemand screen by selecting the blue "i" icon to the right of the student ID number.
- Student Detail reports for all students at once can be printed using the Print drop-down.

State Student Identifier	Last or Surname	First Name
000005281	Sample 1	Student 1
000005318	Sample 2	Student 2
000004366	Sample 3	Student 3

Reporting (continued)

- The IL Interim Writing Student Detail report provides Student Demographic information, the Overall Student Score, and the score break down for Writing Traits.
- Writing Traits are scored based on a score range of 1-6.
- The Overall Student Score is the average of the Writing Trait scores.



- **The Student Writing Response Report** is located under Reporting>Published Reports. These reports are posted at the school level and grouped by grade.



Customer Support

Customer support and assistance is available with any questions for the Interim Writing Administration.

ISBE Division of Assessment and Accountability

☎ 1-866-317-6034
email: assessment@isbe.net
website: isbe.net/assessment

Illinois Customer Support

☎ 1-833-213-3879

Monday - Friday
6:00 am - 6:30 pm (CT)